



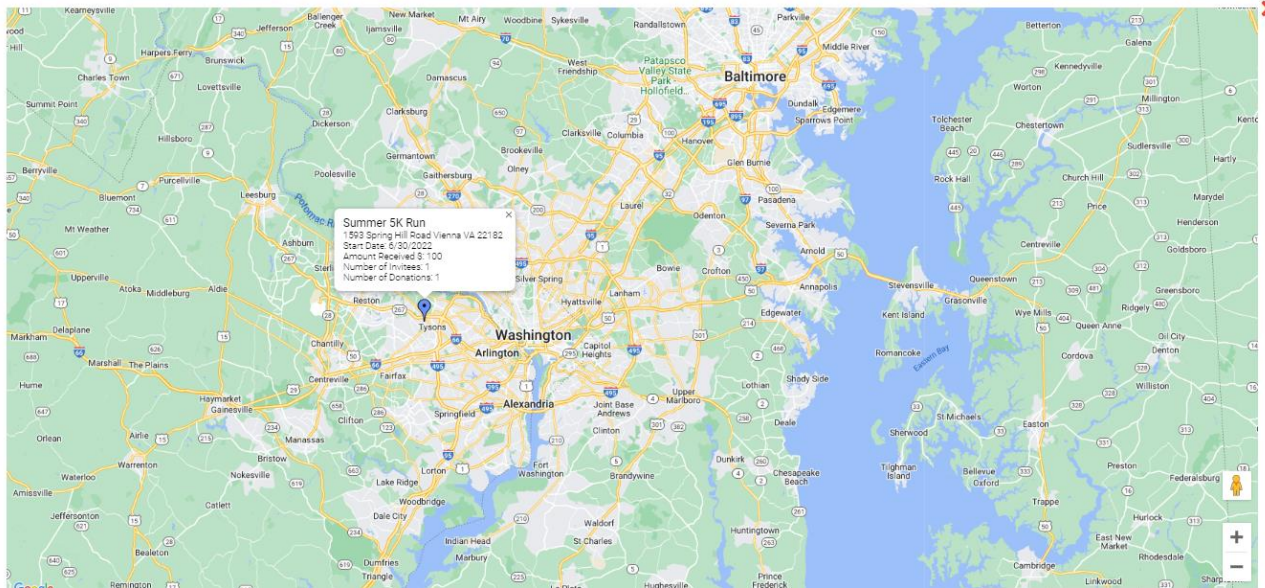
The **Event Map It** feature displays the events on a map, allowing you to visualize your events across the country. Use this tool to get a quick snapshot of where your major areas of presence are, review what areas may need more attention, and much more!

Event Map Feature

The screenshot displays the 'Event Dashboard' interface. On the left, there are six summary cards: 'Total Raised' (\$197,568.30, 3,124 gifts), 'Net Raised' (\$197,568.30, 3,124 gifts), 'Invitees' (1), 'Upcoming Events' (0), 'Outstanding Pledges' (\$0), and 'Events Not Linked To A Source Code' (1). Below these cards is a 'Cycle-to-Date' selector. On the right, there is a map of the United States with a search bar, a list view icon, and a settings gear icon. The map shows various cities and states, with a blue location pin on the East Coast.

1. To get started, go to the **Event Dashboard**.
2. All Events will display by default on the dashboard map. Use the **Event Search** to narrow the amount of events that are mapped with the **Map It** feature.
3. Click the  button to search. Use the **Filters** tab to search based on codes, date, location, and/or contact information.
4. The results will preview on the screen with options at the footer of the screen. Click the  button and then select **Map It**.
5. The map will open and display the first 500 records from your results.

Helpful Tips



- Zoom into any area of the map for greater detail.
- Click on one of the blue pins to see the event's information.
- Click on the event name to open the event's full details.