crimson

FAQ – How Do I Search for Only In-Kind Contributions?

You can use the **Money Search** to find only **In-Kind** contribution records in Crimson or you can use the **People Search** to find any donors who have given at least one **In-Kind** contribution.

Money Search for In-Kind Contributions

To run a search for only **In-Kind** contributions:

- 1. Select the **Fundraising** Dashboard from the left side Main Menu of Crimson.
- 2. Click on the **Money Search** button, **Q**^{\$}, in the top right **Navigation Bar**.
- 3. A Money Search window will appear.
- 4. Select the **Gifts** filter group at the top to open the gift search filters.
- 5. From the **Pay Method** drop-down menu, select **(IK) In-Kind**.
- 6. Click Run
- 7. Crimson will generate a list of all gifts with the payment type of "**IK**" indicating in-kind.

People Search for In-Kind Donors

To run a search for donors who have given In-Kind contributions:

- 1. Select the **People** Dashboard from the left side Main Menu of Crimson.
- 2. Click on the **People Search** button, **Q**, in the top right **Navigation Bar**.
- 3. A People Search window will appear.
- 4. Select the **Gifts** filter group at the top to open the gift search filters.
- 5. In the Pay Type panel, select (IK) In-King.
- 6. Click Run
- 7. Crimson will generate a list of donors who have given at least on in-kind contribution.