crimson

Mass Append Attributes

You can use Crimson's Mass Append feature to append Attributes to a set of People Search Results.

1. Run your desired People Search and then select Mass Append (next to Export).

T Filters		Outp	🕅 out Fields
¢			
	ID	Prefix	First
~	74000326	Mr.	Evelyn
	74000409	Mr.	William
	74000548	Mr.	Kevin
	74000590 Export by Chan	nel	Paul
	74C Mass Append Print		Meredith
	740 Print Summary Map It		Judy
	740 Mail Merge Create Email Lis	st	Jeffrey
	74C Profile Series		Paul
1,906 records Expo	rt 📃 🔫		

2. From the new window, click the Attribute tab.

55 Append (1906)	records selected) 😮				
Flag	Keyword	Attribute	Note	Task	Event
Attribute					
Attribute Attribute Looku	p				
	p	•			
Attribute Looku	p				

3. From here, use the lookup tool to find the **Attributes**.

NOTE: To Mass Append attributes, they must be already created. See, <u>Crimson: Attributes</u> for more information.

4. Enter the start and end dates, and when finished click

Submit

NOTE: To learn more about Attributes, see <u>Crimson: Attributes</u>.