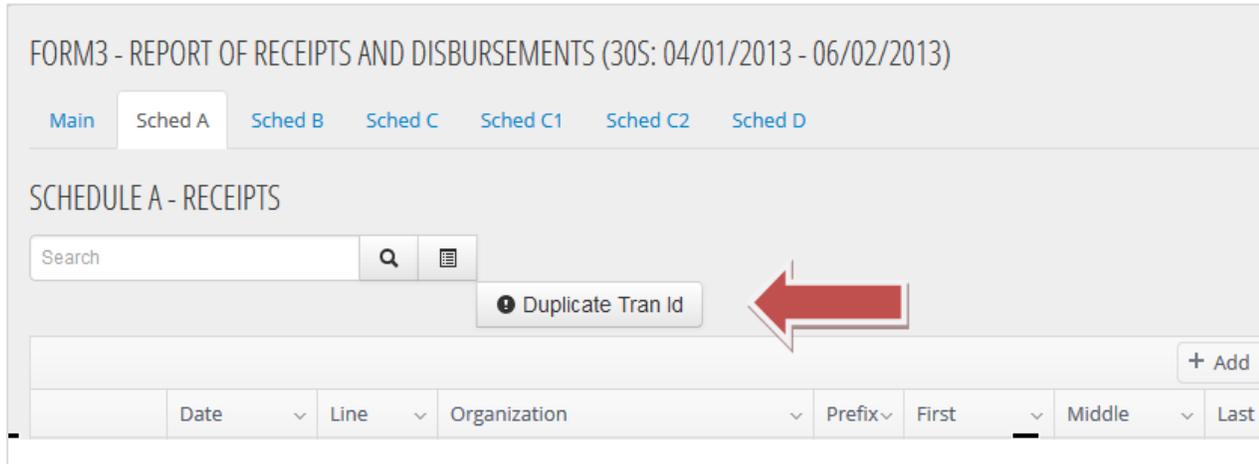


## Duplicate Tran IDs

Each transaction in your CrimsonFiler FEC Report must have a unique **Tran ID**. Everything that is recorded in Crimson is assigned a unique Transaction ID when loaded into CrimsonFiler.

If you see this:



FORM3 - REPORT OF RECEIPTS AND DISBURSEMENTS (305: 04/01/2013 - 06/02/2013)

Main Sched A Sched B Sched C Sched C1 Sched C2 Sched D

SCHEDULE A - RECEIPTS

Search [Q] [List Icon]

**Duplicate Tran Id** ←

+ Add

Date	Line	Organization	Prefix	First	Middle	Last

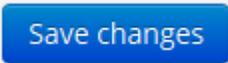
It means you have at least one duplicate Tran ID, and you should take the following steps to correct the error:

1. Click on the **Duplicate Tran ID** button. A list of all duplicate Tran ID's will appear. If needed, you can

click  to review them in Excel.

Tran Id	Date	Line	Organization	Prefix	First
SA11.59614	05/06/2013	SA1...	BGR GOVERNMENT AFFAIRS LLC		SUSAN
SA11.59614	05/11/2013	SA1...	test		

2. Click the  button. This will open up the record so you can edit the Transaction ID. The ID should be unique for the report.

3. When you are finished editing the record, click .

4. Repeat for other duplicate Tran ID's found.